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सत्यमेव जयते

केन्द्रीय सतर्कता आयोग  
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,  
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सं./No.....019/VGL/026-462213

दिनांक / Dated.....01.10.2020

Office Order No.13/10/20

**Subject: Expeditious disposal of cases involving public servants due to retire shortly.**

- Reference: (i) Commission's Office Order No. 34/9/07 dated 27/09/2007  
(ii) Commission's Circular No. 03/03/11 dated 11/03/2011  
(iii) Commission's Office Order No. 04/7/19 dated 23/07/2019  
(iv) Commission's Office Order No. 04/05/20 dated 12/05/2020

The Commission vide its OMs referred above had directed CVOs of all Ministries/Departments/Organisations to ensure expeditious finalization of disciplinary proceedings/action, particularly in respect of officials likely to retire shortly. The Commission had specifically impressed upon the vigilance functionaries as well as administrative authorities concerned about the need to prioritize their activities of conducting investigations and completion of disciplinary action well in advance so as to avoid such late references to the Commission. Further, it was also conveyed vide office order dated 12/05/2020 that all such retirement cases should be received in the Commission by 10<sup>th</sup> of every month by 5 PM.

2. In continuation of Commission's Office Order dated 12/05/2020, Commission now prescribes that all such retirement cases for advice should be received in the Commission, 30 days before the date of the retirement of the officer. For example, if the officer/official is retiring on 30<sup>th</sup> November, 2020, **the case should be received for advice before 31<sup>st</sup> Oct, 2020 in the Commission.**

3. All CVOs/Administrative Authorities should ensure strict compliance to the above instructions.

(J. Vinod Kumar)  
Director

All Secretaries/Heads/CMDs of Ministries/Departments/CPSUs/PSBs/PSICs/FIs/  
Autonomous Organisations etc.

All Chief Vigilance Officers of Ministries/Departments/CPSUs/PSBs/PSICs/FIs/ Autonomous  
Organisations etc.